

NORTH EAST REGIONAL HEALTH AUTHORITY

COOKS (HSC/HS 3)

The **North East Regional Health Authority**, a statutory body under the Ministry of Health with responsibility for the management and delivery of public health services within the parishes of **St. Ann, St. Mary and Portland**, is seeking a dynamic, proactive, experienced and analytical individual with strong team building skills to fill the position of **Cook** for the **Annotto Bay Hospital**.

Under the general supervision of the Dietetic Assistant or Head Cook, the Cook will have the responsibility to prepare and portion meals as well as other activities associated with maintaining the kitchen in a safe and sanitary manner.

The ideal candidate will meet the following educational criteria:

- Secondary/High School Diploma or equivalent
- NVQ-J certification from an approved institution or on the job training
- Valid Food Handler's permit

Specific Knowledge Required:

- Knowledge of methods and equipment used in preparing food on a large scale
- Basic knowledge of nutrition
- Knowledge of reading recipes, menus and orders
- Knowledge of the proper use and care of various kinds of specialized kitchen equipment
- Knowledge of basic HACCP principles

Key Responsibility Areas:

- Prepare meals and / or assigned menu items for patients and staff according to the menu in a sanitary and timely manner
- Portion in bulk and individually plate prepared meals (regular and special diets) for the various wards as determined by the supervisor
- Practice cleanliness during all stages of food preparation and service (including peeling, slicing/cutting seasoning and storing food items) and demonstrate a high standard of personal hygiene
- Participate in the menu planning process

REMUNERATION PACKAGE PER ANNUM:

Salary Scale: \$ 1,332,574 – 1,584,011 per annum

Applications along with resumé should be submitted no later than **Friday, 2025 January 24** to:

**The Director,
Human Resource Management & Development
North East Regional Health Authority,
34-38 Ocean Village Shopping Centre,
Ocho Rios, St. Ann, Jamaica, West Indies.
E-mail: jobs@nerha.gov.jm or Fax: (876) 795-2747**

NB. WE THANK ALL APPLICANTS FOR RESPONDING, HOWEVER, ONLY SHORT-LISTED APPLICANTS WILL BE ACKNOWLEDGED.