



## **NORTH EAST REGIONAL HEALTH AUTHORITY ASSISTANT DIETITIAN - (HTAC/NDT 1)**

The **North East Regional Health Authority**, a statutory body under the Ministry of Health & Wellness with responsibility for the management and delivery of public health services within the parishes of **St. Ann, St. Mary and Portland**, is seeking a dynamic, proactive, experienced and analytical individual with strong team building skills to fill the position of **Assistant Dietitian** at the **St. Ann's Bay Regional Hospital**.

### **The ideal candidate will meet the following educational criteria:**

- Diploma in Nutrition and Dietetics
- Internship or supervised Practice Programme in Dietetics & Nutrition
- Registration with the Council for the Professions Supplementary to Medicine
- Valid Food Handler's Permit

### **Specific Knowledge & Skills Required:**

- Knowledge of Food Service Systems Management
- Knowledge of food, nutrition and diet therapy
- Excellent interpersonal and time management skills
- Excellent oral and written communication skills
- Excellent team building and observational skills
- Knowledge of Clinical Nutrition Services.
- Proficient in Microsoft Suite

### **Key Responsibility Areas:**

- Assist with the development of standardized recipes
- Instruct kitchen staff in the proper methods of food preparation, giving recipes when needed
- Monitor service line ensuring that standard for meal service is maintained
- Conduct performance evaluation of subordinates
- Prepare and submit monthly reports as required
- Assist with the coordination of quarterly meetings with all food service workers.
- Assist with coordination the Food Service production in accordance with established procedures of the Dietetics Department
- Assist with the inspection and tasting food for quality and quantity
- Assist with checks for plate waste on wards

### **REMUNERATION PACKAGE PER ANNUM:**

Salary Scale: \$ 2,410,261 – 2,865,042 per annum

Application letter along with resumé should be submitted no later than **Tuesday, 2024 December 31** to:

**The Director,  
Human Resource Management & Development  
North East Regional Health Authority,  
34-38 Ocean Village Shopping Centre,  
Ocho Rios, St. Ann, Jamaica, West Indies.  
E-mail: [jobs@nerha.gov.jm](mailto:jobs@nerha.gov.jm) or Fax: (876) 795-2747**

**NB. WE THANK ALL APPLICANTS FOR RESPONDING, HOWEVER, ONLY SHORT-LISTED APPLICANTS WILL BE ACKNOWLEDGED.**