



## **NORTH EAST REGIONAL HEALTH AUTHORITY ASSISTANT DIETITIAN - (HPC/NDT 2)**

The **North East Regional Health Authority**, a statutory body under the Ministry of Health & Wellness with responsibility for the management and delivery of public health services within the parishes of **St. Ann, St. Mary and Portland**, is seeking a dynamic, proactive, experienced and analytical individual with strong team building skills to fill the position of **Assistant Dietitian** at the **Port Antonio Hospital**.

### **The ideal candidate will meet the following educational criteria:**

- Diploma in Nutrition and Dietetics
- At least two (2) years working experience in Food Production and Service
- Supervisory Management Training & Certification
- Registration with the Council for the Professions Supplementary to Medicine

### **Specific Knowledge & Skills Required:**

- Excellent interpersonal and time management skills
- Excellent oral and written communication skills
- Proficient in Microsoft Word
- Excellent team building and observational skills
- Knowledge of Clinical Nutrition Services.
- Knowledge of Food Service System Management

### **Key Responsibility Areas:**

- Maintain effective and efficient work flow within the Dietetics Department through consistent communication
- Delegate responsibilities to subordinates such as Head Cook, Cooks, Hospital Attendants
- Providing staff with the necessary assistance and direction that will enable them to perform their duties effectively
- Liaise with the Public Health Department regarding food handlers' permits
- Assist with the coordination of quarterly meetings with all food service workers.
- Assist the Institutional Dietitian in determining the need for in-service training programmes
- Coordinates the Food Service production in accordance with established procedures of the Dietetics Department, through and in conjunction with the Institutional Dietitian.
- Inspects and tastes food for quality and quantity
- Check for plate waste on wards and liaise with the Institutional Dietitian

### **REMUNERATION PACKAGE PER ANNUM:**

Salary Scale: \$ 2,795,163 – 3,322,571 per annum

Application letter along with resumé should be submitted no later than **Wednesday, 2024 November 27** to:

**The Director,  
Human Resource Management & Development  
North East Regional Health Authority,  
34-38 Ocean Village Shopping Centre,  
Ocho Rios, St. Ann, Jamaica, West Indies.  
E-mail: [jobs@nerha.gov.jm](mailto:jobs@nerha.gov.jm) or Fax: (876) 795-2747**

**NB. WE THANK ALL APPLICANTS FOR RESPONDING, HOWEVER, ONLY SHORT-LISTED APPLICANTS WILL BE ACKNOWLEDGED.**