NORTH-EAST REGIONAL HEALTH AUTHORITY
PARISH ACCOUNTANT (FMG/AT 3)
ACCOUNTANT (FMG/AT 3)

The North East Regional Health Authority, a statutory body under the Ministry of Health & Wellness, with responsibility for the management and delivery of public health services within the parishes of St. Ann, St. Mary and Portland, is seeking a dynamic, experienced and proactive individual to fill the positions of Parish Accountant for the parish of St. Mary and Accountant for St. Ann’s Bay Regional Hospital.

The ideal candidates must possess:
- AAT Level 3 or;
- ACCA-CAT Level 3 or;
- ACCA Level 1 or;
- Diploma in Accounting from a recognized University or;
- ASc.- Accounting, MIND or;
- Diploma in Government Accounting, MIND i.e Government Accounting Levels 1, 2 & 3 or;
- Bachelor’s Degree in Accounting or Management Studies with Accounting or BBA from a recognized University.

Specific Knowledge Required:
- Knowledge of accounting and internal control procedures.
- Working knowledge of budget preparation and management.
- Practical experience with accounting software.
- Ability to analyze and interpret financial and accounting reports.
- Well-developed written and oral communication skills.
- Good managerial and interpersonal skills.
- Good time management skills.

Key responsibilities will include:
- Ensuring compliance with the Authority’s financial policies and procedures.
- Implementing proper financial systems and procedures.
- Monitoring financial activities of health facilities.
- Assisting with the preparation of budget
- Ensuring expenditure against established operating plans.
- Ensuring reports are prepared accurately and timely.

REMUNERATION PACKAGE PER ANNUM:
Salary Scale: $1,145,582 – 1,361,737 per annum along with any other allowance(s) attached to the post.

Applications along with detailed resume should be sent no later than Friday, 2020 June 12 to:

The Director,
Human Resource Mgt. & Industrial Relations
North-East Regional Health Authority
34-38 Ocean Village Shopping Centre, Ocho Rios
St. Ann
E-mail: jobs@nerha.gov.im or Fax: (876) 795–2747

E THANK ALL APPLICANTS FOR RESPONDING, HOWEVER, ONLY SHORT LISTED APPLICANTS WILL BE ACKNOWLEDGED.